



Illinois Knights Templar Assistance Outreach (IKTAO)

326 Susan Drive - Unit B - Box 6 - Normal, Illinois 61761

MEMORANDUM

DATE: 11/23/2025

TO: Officers and Members of the Constituent Commanderies of Knights Templar of the State of Illinois:

NOTE: MEMORANDUM TO BE READ AT THE NEXT STATED MEETING AND ACTION REQUEST TO BE TAKEN AT STATED MEETING.

Constituent Commandery Charitable Distributions for 2025–2026

Sir Knights:

This fiscal year the Illinois Knights Templar Assistance Outreach (IKTAO) will make available to each Constituent Commandery a 2025-2026 grant of \$2,500 restricted for charitable purposes.

Grants under the Constituent Commandery Charitable Distribution Program are to be used for appropriate charitable purposes as your Commandery decides. Charitable purposes may include, but are not limited to, the following examples:

- Assisting a Knight Templar with a financial hardship.
- Supplementing dues for a member who cannot meet his obligation owing to illness or unforeseen circumstances.
- Supporting food banks.
- Donating to a local charity.
- Assisting individual community members in need.
- Participating in a community-wide project.

The deadline to apply for funding under this program is May 1, 2026.

Before funds are disbursed a Commandery is required to vote on how the charitable funds will be distributed. The plan of distribution and a record of the action taken must be entered in the minutes. That same information needs to be communicated in writing to the IKTAO, preferably by email or by email attachment, sent to iktaostaff@gmail.com. When the IKTAO receives this information your Commandery will be issued a check.



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As a public charity we are required to maintain accurate records of our charitable giving. Please keep documentation of how grant funds are used. The IKTAO attempts to track the impact of our charitable efforts and is committed to transparency. We appreciate receiving photographs when a Commandery presents checks to recipients, although this is not a strict requirement for receiving funds. Your cooperation in helping us maintain accurate records is greatly appreciated.

Thank you for your continued dedication to charitable work within your communities.

Fraternally,

IKTAO Board of Managers

Illinois Knights Templar Home

Max E. Guthrie, Managing Director

Mark A. Keagle, President

Grand Commandery of Knights Templar of the State of Illinois

Sean P. McBride, Grand Commander

This Communication is to be read IN FULL at the first Stated Conclave following receipt and a record of its reading made in the minutes.